



**Christian Teaching
Academic Preparation
Training for Life**



A Service of **OUR REDEEMER
LUTHERAN CHURCH**



Handbook for Preschool Students And Their Parents

Preschool Board of Education
Pastor Matt Nelson
Larry Workman
Liz Raymond

**640 Seventh Street West, PO Box 2005
Columbia Falls, Montana 59912
(406) 892-0070
www.ourredeemerlc.org/kingskids**

Revised 5/13

WELCOME TO A PRESCHOOL WITH A DIFFERENCE!

King's Kids Preschool is a mission service of Our Redeemer Lutheran Church to the Columbia Falls community.

King's Kids Preschool is different from other preschools. First, we proclaim the Gospel of Jesus to help each child grow spiritually as a child of God. Second, we help each student to prepare for school by developing socialization and academic skills. As people of God, we believe each child is a rare, treasured creation of God, and we respect the unique pattern of growth and the individual learning style of each child entrusted to our care.

King's Kids Preschool promotes the spiritual, cognitive, social, emotional and physical development of each child with an educationally sound program. The curriculum is consistent with the beliefs of Our Redeemer Lutheran Church. It accepts the Holy Scriptures as the revealed Word of God, and the confessions of The Lutheran Church - Missouri Synod as the proper exposition of those Scriptures.

SCHEDULE

Preschool starts in September and ends in May each year. We observe the same schedule of days off for holidays and vacations as set by the Columbia Falls School District No. 6.

The preschool day runs from 9:00 - 11:30 am. A typical day includes a morning opening, daily weather and date, announcements, Jesus time, activities, academic lessons, chapel time, and (of course) snacks! We offer three different attendance schedules:

Three-Day Week - Monday, Wednesday, and Friday

Three-Day Week - Tuesday, Thursday, and Friday

Five-Day Week - Monday through Friday

TUITION AND FEES

Tuition is charged on a monthly basis. Full payment of the registration fee and first month's tuition are required to hold a position in an upcoming class. The first month's tuition is due at registration and is non-refundable. Each student's family is responsible for payment of the tuition and registration fee. No child will be admitted into a new class until the registration fee and first month's tuition are paid in full.

Each monthly tuition payment is due by the first day of that month. Charges incurred by checks returned from a bank (e.g., not-sufficient funds, account closed, etc.) may be added to the tuition owed.

Scholarships may be available. Please contact the Church Office for further information.

REGISTRATION

Registration is limited to 14 students per class, with an ideal ratio of one staff person for every seven students.

Registration is on a first-come / first-serve basis, determined by the date that the Registration Application is received with full payment. Registration preference is given to the children of ORLC members.

Our preschool class setting is designed for children who are 3 $\frac{1}{2}$ to 5 years old. Students must be at least 3 $\frac{1}{2}$ years old by September 1st of the school year, and must be able to use the bathroom independently.

King's Kids Preschool takes lots of photos of students to record their activities, accomplishments, and fun moments during the school year. We are proud of our preschool and would like to use some of those photos to help tell the parents of future students and others about our preschool. Parents are asked to give permission to use those student photos to illustrate what students learn, do, and accomplish at King's Kids Preschool.

King's Kids Preschool does not discriminate in admission or enrollment based on race, sex, color or national origin.

POLICIES

- Children must be brought to the classroom and picked up from the Fellowship Hall.
- Please make arrangements with the teacher if someone other than the parent or person who brought the child will be picking them up. If the teacher is not notified, the child will not be allowed to leave the building.
- Please notify the school (892-0070) if your child will be absent. If your child has an illness or infection that is contagious, please keep them home and notify the teacher.
- Never take a child from the school grounds without telling the teacher.
- Each child should have a change of clothes left at the school for emergencies. *All clothing should be permanently marked with your child's name.* The school is not responsible for lost, stolen, or damaged clothes or personal items.
- Parents, remember toys brought to school may be broken or misplaced during the day. The school is not responsible for lost, stolen, or damaged toys.
- Doors open at 8:45 am. Your child should be dropped off no earlier than 8:45 am and picked up no later than 11:45 am.
- Field trip permission slips must be signed by a parent/guardian prior to leaving on a field trip or arrangements will be made to have the student stay at the school.

Everybody Day ~ Every FRIDAY!

- Students have an opportunity to bring one item from home to talk about and share with the class. This helps prepare the student to talk in front of groups. It is not mandatory to bring something.
- Fridays we set time aside for birthday treats. If you wish to bring treats for your child's birthday, please contact the school in advance to notify us of your plan and to verify the number of treats needed.

Special Holidays

- Halloween is not celebrated here at Preschool, however, we do discuss being safe and courteous while trick-or-treating. We have Harvest day "Stone Soup".
- Thanksgiving Feast is a potluck. There will be a sign up on the Bulletin Board.
- Christmas: we do not exchange gifts between the students. Instead, we encourage the students to bring nonperishable items for the Columbia Falls Food Bank. Items can be brought in throughout December and placed under the Christmas tree. Items will be delivered to the Food Bank on the day before our Christmas break.

Special Color Fridays

- We begin our special color Fridays in March. Watch the Bulletin Board for each week's special color.

DISCIPLINARY POLICY

- If a student's behavior becomes disruptive the parents will be notified.
- If the situation is not corrected the Preschool Board of Education may dismiss the student.